

PreOp Diagnosis:					
Planned Procedure:					
Age:		Sex:	Ht:	Wt:	BMI:

MEDICATION RECONCILIATION

☐ Latex Allergy / Sensitivity

Allergies:

Additional Allergies/Sensitivities:

Home Medications	Dose/Route	Frequency	Indication	Last Dose	Continue After Surgery
					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N
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					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N
					<input type="checkbox"/> Y <input type="checkbox"/> N

MEDICATION GIVEN IN RECOVERY				
Discharge Medication	Dosage/Route	Frequency	Indication	Next Dose

PRESCRIPTION(S) GIVEN AT DISCHARGE				

PRESCRIPTIONS GIVEN AT DISCHARGE:

☐ Fill the prescription(s) your surgeon has given you and take as directed. Remember to increase fluid intake while on narcotics. Pain medication may upset your stomach, so take medication with food. You may experience drowsiness and dizziness while taking pain medication; therefore, you should not drive, operate machinery, or drink alcoholic beverages while taking narcotics.

☐ Do not take Tylenol with the prescribed narcotic.

☐ If you have been given an antibiotic to decrease the possibility of infection after surgery, take as directed until gone.

☐ Prescriptions you have been given may interact with medications you currently take. Consult with pharmacist.

# Covenant High Plains Surgery Center

DATE OF SURGERY	PHYSICIAN	MEDICAL RECORD #	DATE OF PRE-OP VISIT
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## PATIENT INFORMATION

Patient NAME (LAST, FIRST, MIDDLE)		SOCIAL SECURITY NUMBER		
DATE OF BIRTH	AGE	SEX	RACE	MARITAL STATUS
MAILING ADDRESS (CITY, STATE AND ZIP)		PHONE NUMBER		
RESIDING ADDRESS (IF DIFFERENT)		CELL PHONE NUMBER		
EMAIL ADDRESS				
EMPLOYER				
EMPLOYER'S ADDRESS (CITY, STATE AND ZIP)		EMPLOYER'S PHONE NUMBER		
GUARANTOR/RESPONSIBLE PARTY		SOCIAL SECURITY NUMBER	RELATIONSHIP	
GUARANTOR/RESPONSIBLE PARTY'S MAILING ADDRESS (CITY, STATE AND ZIP)		PHONE NUMBER		
GUARANTOR/RESPONSIBLE PARTY'S EMPLOYER				
GUARANTOR/RESPONSIBLE PARTY'S EMPLOYER'S ADDRESS (CITY, STATE AND ZIP)		EMPLOYER'S PHONE NUMBER		
PERSON TO CONTACT IN AN EMERGENCY (WHO DOES NOT LIVE WITH YOU)				
ADDRESS (CITY, STATE AND ZIP)		PHONE NUMBER		

## INSURANCE INFORMATION

PRIMARY INSURANCE CARRIER	POLICY OWNER'S NAME	SOCIAL SECURITY NUMBER	DATE OF BIRTH
INSURANCE ID NUMBER	GROUP NUMBER	GROUP NAME	
MAILING ADDRESS (CITY, STATE AND ZIP)			
SECONDARY INSURANCE CARRIER	POLICY OWNER'S NAME	SOCIAL SECURITY NUMBER	DATE OF BIRTH
INSURANCE ID NUMBER	GROUP NUMBER	GROUP NAME	
MAILING ADDRESS (CITY, STATE AND ZIP)			

## OTHER INFORMATION

**IS THIS A WORK-RELATED INJURY?**    ☐ YES    ☐ NO

If "YES", PLEASE PROVIDE THE INFORMATION BELOW.

DATE OF INJURY	DATE REPORTED TO EMPLOYER	SUPERVISOR'S NAME
EMPLOYER	EMPLOYER ADDRESS	TELEPHONE NUMBER
EMPLOYER'S WORKERS COMPENSATION INSURANCE COMPANY		FILE/CLAIM NUMBER



## PRE ANESTHETIC ASSESSMENT- PEDIATRIC

Patient Name: \_\_\_\_\_

Responsible Party \_\_\_\_\_ Daytime Phone# \_\_\_\_\_ Procedure \_\_\_\_\_

Wt \_\_\_\_\_ (lbs) \_\_\_\_\_ (kg) My nickname is \_\_\_\_\_ NPO: Time: \_\_\_\_\_ Verbalized Understanding ☐

I am allergic to (drug & food) \_\_\_\_\_ Latex allergy /Sensitivity to tape/band-aids ? ☐ Yes ☐ No

Medications / Supplement(s) List: Med/Rec Form Completed ☐ Yes ☐ No Hospitalizations \_\_\_\_\_

Surgeries I have had \_\_\_\_\_ Are immunizations up to date? ☐ Yes ☐ No

Anesthesia Problems: Patient~ \_\_\_\_\_ Relative~ \_\_\_\_\_

(i.e. unexplained fever, MALIGNANT HYPERTHERMIA, nausea/vomiting)

I have pain ☐ Yes ☐ No Where? \_\_\_\_\_ If yes, is it Mild (0-3) Moderate (4-7) or Severe (8-10)

Patient lives with: \_\_\_\_\_ Last name if different: \_\_\_\_\_

Who will be with patient the day of surgery \_\_\_\_\_ \*\*Power of Attorney needed if child will be with someone other than custodial parent\*\* Other info the doctor should know: \_\_\_\_\_

### PLEASE READ CAREFULLY AND CIRCLE ALL THAT APPLY TO YOUR CHILD

CARDIOVASCULAR	RESPIRATORY	NEUROMUSCULAR	AIRWAY
<b>NO PROBLEM</b> ANEMIA BLEEDING TENDENCIES MURMUR RHEUMATIC FEVER <u>OTHER:</u>	<b>NO PROBLEM</b> ASTHMA ALLERGIES NASAL CONGESTION RECENT COLD/INFECTIONS <u>OTHER:</u>	<b>NO PROBLEM</b> ADD / ADHD CEREBRAL PALSY SEIZURE: FREQUENCY: _____ MENTAL OR PHYSICAL DISABILITY OR DELAY <b>FAMILY HISTORY OF ABOVE</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <u>OTHER:</u>	<b>NO PROBLEM</b> LOOSE TEETH: _____ MISSING TEETH: _____ BRACES <u>OTHER:</u>
<b>ENDOCRINE</b>	<b>GI / GU</b>	<b>BIRTH</b>	<b>MISCELLANEOUS</b>
<b>NO PROBLEM</b> DIABETES: CONTROLLED BY: DIET MEDICATION INSULIN RHEUMATOID ARTHRITIS <u>OTHER:</u>	<b>NO PROBLEM</b> KIDNEY DISEASE URINARY INFECTION STOMACH PROBLEMS <u>OTHER:</u>	NORMAL FULL TERM PREMATURE: Birth Wt. _____  GROWTH/DEVELOPMENT FOR AGE: Within normal limits <input type="checkbox"/> YES <input type="checkbox"/> NO	RASHES ANYTHING CONTAGIOUS HEARING AIDS GLASSES/CONTACTS Last Menstrual Cycle: _____ <u>OTHER:</u>

Please list the name(s) of your current physician(s) (i.e. primary care physician, cardiologist, pediatrician):

Physician name

Specialty

Date of visit

Notes: \_\_\_\_\_

Signature

☐ Parent

☐ Guardian

☐ Other

Date

Nurse Signature

Date

I certify that my health history was reviewed and updated by me on:

Today's Date

Patient/Parent/Guardian Signature

Witness

Today's Date

Patient/Parent/Guardian Signature

Witness

Today's Date

Patient/Parent/Guardian Signature

Witness

Today's Date

Patient/Parent/Guardian Signature

Witness

# ADMISSION AGREEMENT

**Consent for Admissions:** I request and consent to admission to Covenant High Plains Surgery Center (CHPSC).

**Consent to Medical Care:** I request and consent to medical care and diagnostic procedures that my attending physician(s) or his/her designees, determine are necessary. I acknowledge that the medical care I receive while in CHPSC is under the direction of my attending physician(s) and that the Center is not responsible for acts of omission of my attending physician(s). There are certain types of operations and procedures, such as direct abortion, which are not authorized at the surgery center located on Quaker Avenue and I agree to such policy as condition of admission.

**Release of Information:** I authorize CHPSC to release any medical or financial information to a medical care provider who is performing medical care or a diagnostic test(s) on behalf of; or at the request of my attending physician, or his/her designees, of the Center. I authorize CHPSC, its agencies and designees, to utilize any information in my medical record for quality assurance and risk management activities. **By state law**, you must be advised that the information authorized for release may include records, which may indicate the presence of a communicable, or venereal disease, which includes, but is not limited to, disease such as hepatitis, syphilis, gonorrhea and the human immunodeficiency virus, also known as Acquired Immune Deficiency Syndrome (AIDS).

**Legal Guardian, Medical Durable Power of Attorney, Advance Directives:**

Do you have a Legal Guardian? ☐ Yes ☐ No  
If yes, please provide Name \_\_\_\_\_  
Do you have a Medical Durable Power of Attorney? ☐ Yes ☐ No ☐ Copy on Chart  
If yes, please provide Name \_\_\_\_\_  
Do you have an Advance Directives? ☐ Yes ☐ No ☐ Copy on Chart

**Privacy Practices, Patient Rights, Physician Ownership, Advance Directives and Patient Financial Responsibility Policies:**

Have you received a copy of the CHPSC Notice of Privacy Practices? ☐ Yes ☐ No  
Have you received a copy of the CHPSC Patient Rights and Responsibilities? ☐ Yes ☐ No  
Have you received a copy of the CHPSC Physician Ownership Statement? ☐ Yes ☐ No  
Have you received a copy of the CHPSC Advance Directives Policy? ☐ Yes ☐ No  
Have you received a copy of the CHPSC Patient Financial Responsibility Policy? ☐ Yes ☐ No

**Personal Property:** I have been informed and understand CHPSC does not assume any responsibility for personal property that I choose to keep with me. I have been informed; however, that CHPSC does have a safe in which I can deposit personal property for safekeeping. I have been informed and understand that CHPSC will not be liable for any loss of my personal property unless it is placed in the safe maintained by CHPSC.

**Payment for Medical Care:** I agree that, in consideration for the medical care I receive from the Center, its employees, agents, designees, or independent contractors, I guarantee full payment for all charges by CHPSC or by other providers of medical care, for such care, subject only to restrictions imposed by the Medicare or State Medicaid Programs, or by any third party payor (for example, an insurance carrier or health maintenance organization (HMO) with which Center has specifically entered into an agreement for payment of medical care provided by the Center or by its employees, agents, designees or independent contractors). In the event that CHPSC has to engage an attorney or collection agency to collect any unpaid balances that arise from the treatment consented to and services provided herein, I agree to pay the reasonable attorney's fees and collection expenses, including, without limitation, collection agency expenses, incurred by CHPSC.

**Assignment of Benefits:** I hereby authorize and assign payment to CHPSC, any type of reimbursement or payment from Medicare or State Medicaid programs or other third party payor, for any and all cost of my medical care provided at the Center or by its agents, designees, or independent medical contractors. Further, I understand that **Anesthesiology, Physician Services, Pathology, Radiology** and some **Laboratory Services** may be billed to me separately and I assign my insurance benefits to them if their services are rendered during my treatment. I also authorize them to release my medical information needed by my insurance carrier to process the claim

**Insurance Precertification:** I understand that precertification for my insurance is a patient responsibility. I assume all responsibility for notifying my insurance company and obtaining approval.

**Release of Financial Information:** I hereby authorize CHPSC, its employees, agents, designees, or independent contractor to disclose any and all information regarding the medical care I received on the admission to this facility or through its employees, agents, and designees, or independent contractors to any third party payor responsible for paying the costs of my medical care and any part thereof.

**Agreement as to Governing Law and Forum:** The patient or patient's representative and health care provider, including employees and agents of the health care provider, rendering or providing medical care, health care, or safety or professional or administrative services directly related to health care to patient agree: (1) that all health care rendered shall be governed exclusively and only by Texas Law and in no event shall the law of any other state apply to any health care rendered to patient; and (2) in the event of a dispute, any lawsuit, action or cause of which in any way relates to health care provided to the patient shall only be brought in a Texas Court in the county/district where all or substantially all of the health care was provided or rendered and in no event will any lawsuit, action or cause of action ever be brought in any other state. The choice of law and forum selection provisions of this paragraph are mandatory and are not permissive.

I have reviewed this Admission Agreement and fully understand its contents and implications.

Signature of Patient, Parent, or Legal Guardian Date Please Print Name of Patient, Parent, Guardian

Signature of Guarantor Relationship to Patient Date Please Print Name of Guarantor

Employee Signature Date Please Print Name of CHPSC Employee

CHPSC

If Legal Guardian or Other Legal Representative for the Patient, please provide your age and relationship to the patient, and the reason why the Patient is incompetent or unable to sign. If an emancipated minor, please state whether you have lawfully married or are a parent or legal guardian of a child.

Covenant  High Plains Surgery Center

Patient Label

**ADMISSION CONSENT**

**Additional Blood Testing:**

I understand that my physician may order a blood test drawn from me for (including but not limited to) HIV (AIDS) and Hepatitis antibodies. I understand that I can obtain the results of these tests from my physician who can explain them.

\_\_\_\_\_ I consent to that withdrawal only if an employee or physician has had an accidental exposure to my body fluids. I authorize release of data necessary to process the testing and the insurance claim and I understand there will be no cost to me for this test.

**Photographs/Video Tapes:**

I understand these photographs and/or video tapes are the property of my surgeon.

\_\_\_\_\_ I consent for any photographing or video taping deemed necessary by my surgeon for medical scientific or educational purposes provided my identity is not revealed.

I certify that this form has been fully explained to me, that I have read it or have it read to me, and that I understand its contents.

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Signature of Patient, Parent, or Legal Guardian

Date

PRINT Name of Patient, Parent, or Guardian

Relationship if signed by person other than Patient \_\_\_\_\_

WITNESS/INTERPRETER: \_\_\_\_\_

**IMPORTANT INFORMATION REGARDING THE BILLING**  
**OF YOUR ANESTHESIA SERVICES**

The services of your anesthesia care team is provided by North Star Anesthesia Group (NSA) and services are a separately billable from the Covenant High Plains Surgery Center facility fee(s), laborartoy charges or the surgeon's charges(s). As a convenience, NSA has agreed to file a claim with your insurance company for your anesthesia services. Due to individual coverage variables with each patient's insurance benefits, NSA may not be able to accurately determine what percentage the insurance carrier will pay for anesthesia services; therefore it is the patient's responsibility to contact you insurance company for compete benefit information.

North Star Anesthesia Group (NSA) will collect payment for the anesthesia service from the insurance carrier. If there is any remaining balance, NSA will mail the patient a statement. It is the responsibility of the patient to make their payment in full or contact NSA to make payment arrangements.

If you do not have insurance, payment in full is required on or before the day of surgery, unless prior arrangements are made with NSA.

**ASSIGNMENT OF BENEFITS / AUTHORIZATION TO RELEASE INFORMATION**  
**AND CONTRACT FOR PAYMENT**

In consideration of services rendered, I hereby assign all insurance benefits to which I am entitled, including Medicare, Medicaid, private insurance and other health plans to North Star Anesthesia Group (NSA). This assignment will remain in effect until revoked by me in writing. I hereby authorize NSA to release all information that may be necessary to secure payment for their charges.

I understand that I am financially responsible for all charges whether or not paid by my insurance carrier. Upon receipt of a statement from NSA, I agree to pay the remaining balance in full or contact their office to discuss payment arrangements.

\_\_\_\_\_  
Patient Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature (Parent or Legal Guardian if patient is a minor)

\_\_\_\_\_  
Date

Please call NSA if you have any questions regarding charges for anesthesia services. Thank you for using Covenant High Plains Surgery Center.

**North Star Anesthesia Group**  
**1161 Corporate Drive West, Suite 150**  
**Arlington, TX 76006**  
**(800) 963-3271**  
**or 833-988-4677**

Permission for Disclosure to Family, Friends, and/or Caregivers

To Patient:

I understand patient health information is protected and confidential. With this understanding, I hereby grant the **Covenant High Plains Surgery Center** staff permission to discuss my health related matters with family, friends, caregivers or other designated persons, listed below.

Relevant health information may be shared with the following family members, other relatives, close personal friends, or other persons identified. Please mark applicable line and insert name of person or persons applicable.

<div>Name</div>	<div>Relationship</div>
<div>Name</div>	<div>Relationship</div>
<div>Name</div>	<div>Relationship</div>
<div>Name</div>	<div>Relationship</div>
<div>Name</div>	<div>Relationship</div>
<div>Name</div>	<div>Relationship</div>

Disclosure UPDATED by patient:

Date and initial of patient:

<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>

Patient Name: Date:

Patient Signature:

# PATIENT CONSENT TO RESUSCITATIVE MEASURES

## **Not A Revocation Of Advance Directives Or Medical Powers Of Attorney**

All patients have the right to participate in their own health care decisions and to make Advance Directives or to execute Powers of Attorney that authorize others to make decisions on their behalf based on the patient's expressed wishes when the patient is unable to make decisions or unable to communicate decisions. This Center respects and upholds those rights.

However, unlike in an Acute Care Hospital setting, the Center does not routinely perform "high risk" procedures. Most procedures performed in this facility are considered to be of minimal risk. Of course, no surgery is without risk. You will discuss the specifics of your procedure with your physician who can answer your questions as to its risks, your expected recovery and care after your surgery.

Therefore, as a matter of conscience, it is our policy, regardless of the contents of any Advance Directive or instructions from a health care surrogate or attorney in fact, that if an adverse event occurs during your treatment at this facility, we will initiate resuscitative or other stabilizing measures and transfer you to an Acute Care Hospital for further evaluation. At the Acute Care Hospital, further treatment or withdrawal of treatment measures already begun will be ordered in accordance with your wishes, Advance Directive or Health Care Power of Attorney. Your agreement with this policy by your signature below does not revoke or invalidate any current Health Care Directive or Health Care Power of Attorney.

If you do not agree to this policy, we are pleased to assist you to reschedule the procedure.

PLEASE CHECK THE APPROPRIATE BOX IN ANSWER TO THESE QUESTIONS.

**HAVE YOU EXECUTED AN ADVANCE HEALTH CARE DIRECTIVE, A LIVING WILL, OR A POWER OF ATTORNEY THAT AUTHORIZES SOMEONE TO MAKE HEALTH CARE DECISIONS FOR YOU?**

- ☐ YES, I HAVE AN ADVANCE DIRECTIVE, LIVING WILL OR HEALTH CARE POWER OF ATTORNEY.
- ☐ NO, I DO NOT HAVE AN ADVANCE DIRECTIVE, LIVING WILL OR HEALTH CARE POWER OF ATTORNEY.
- ☐ I WOULD LIKE TO HAVE INFORMATION ON ADVANCE DIRECTIVES.

If you checked the first box "yes" to the question above, please provide us a copy of that document so that it may be made a part of your medical record.

By signing this document, I acknowledge that I have read and understand its contents and agree to the policy as described.

By: \_\_\_\_\_  
(Patient's Signature)

Patient's Last Name:	Patient's First Name:	Date:
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**If consent to the procedure is provided by anyone other than the patient, this form must be signed by the person providing the consent or authorization.**

I acknowledge that I have read and understand its contents and agree to the policy as described.

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

Relationship to Patient

Court Appointed Guardian      Attorney in Fact      Health Care Surrogate      Other



Covenant High Plains Surgery Center complies with applicable federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability or sex.

## PATIENT RIGHTS AND RESPONSIBILITIES

The facility and medical staff of Covenant High Plains Surgery Center have adopted the following list of patient rights and responsibilities. This list shall include, but not limited to:

### PATIENT RIGHTS

The patient has the right:

- To exercise his or her rights without being subjected to discrimination or reprisal.
- To be free from all forms of abuse or harassment.
- To know of the name and professional status of those caring for him or her.
- To receive information from the physician about his or her diagnosis, treatment plan and prognosis to the best of the physician's knowledge.
- To participate actively in decisions regarding your medical care. To the extent permitted by law, this includes the right to refuse treatment.
- Of full consideration of privacy concerning your medical care program. Case discussion, consultation, examination and treatment are confidential and should be conducted discretely.
- To be informed that advanced directives cannot be honored in this facility and to be advised that should an unexpected, life threatening event occur, the patient will be transferred to a facility that will honor their directive.
- To receive responsible responses to any reasonable requests for service.
- To leave the facility even against medical advice.
- To expect reasonable continuity of care.
- To be advised if the physician proposes to engage or perform experimentation affecting your care of treatment and the right to refuse to participate in the activity.
- To be informed of the continuing health care requirements following discharge from the center.
- To examine and receive an explanation of a bill or service, regardless of source of payment.
- To report any comments concerning the quality of care provided to you and expect follow-up on your comments.
- To be informed of their right to change providers if other qualified providers are available.

### PATIENT RESPONSIBILITIES

The Patient is responsible:

- For providing accurate and complete information concerning his present complaints, past medical history and other matters relating to their health.
- For notification of the existence of an advanced directive (as a living will) as those cannot be honored in this facility.
- For making it known whether they clearly comprehend the course of their treatment and what is expected of them.
- For following the treatment plan established by the physician, including the instructions of nurses and other health care professionals as they carry out the physician's orders.
- For keeping their appointment and notifying the facility if they are unable to do so.
- For providing a responsible adult to drive them home and stay with them for 24 hours after surgery.
- For providing complete and accurate insurance information (if applicable) and assuring that the financial obligations of their care are fulfilled as promptly as possible.
- For being considerate of the rights of other patients and facility personnel.

### FEEDBACK

Our goal is to provide the best surgical experience possible while in our center. Patients, clients, families or visitors have the right to express complaints or concerns about any aspect of their care or experience with Covenant High Plains Surgery Center. Please be assured that expressing a complaint or concern will not compromise your care.

Concerns may be directed to any CHPSC staff member, the Director of Nurses or the Director of Business Services.

You may also mail your comments to:

Covenant High Plains Surgery Center Administrator  
3610 22nd Street  
Lubbock, TX 79410

If this venue does not provide you with an acceptable resolution, any complaints may be submitted to:

Health Facility Compliance Division/MC 1979  
Texas Department of Health  
1100 West 4th Street, Austin, TX 78756  
Fax: (512) 834 6653 • Telephone: (888) 973-0022

For more information, please visit the Office of the Medicare Beneficiary Ombudsman via the internet at: [www.medicare.gov/claims-and-appeals/medicare-rights/get-help/ombudsman.html](http://www.medicare.gov/claims-and-appeals/medicare-rights/get-help/ombudsman.html) or by calling 1 (800) MEDICARE.

## PATIENT FINANCIAL RESPONSIBILITY

Recognizing the need for patients to understand what is expected regarding payment of medical services, we have established our financial policy. Some of these items are required by law. It is our goal to remain sensitive to our patients' needs while providing quality medical care. We encourage you to contact our office if a problem should arise regarding your account.

1. **All co-pays and co-insurance required by your insurance company must be paid at the time services are rendered.** We accept cash, checks, Visa, MasterCard, Discover, American Express and CareCredit.
2. **It is the patient's responsibility to be aware of the contract benefits of his/her insurance carrier.** If your insurance requires referrals/pre-authorization for full benefits to be paid, it is your responsibility to verify that the referrals/pre-authorizations are in place prior to your visit.
3. **The facility charge at the surgery center is a flat fee for use.** All supplies are included in this charge except for billable prosthesis, implants, pharmaceuticals, or transplant tissue which are billed as separate charges.
4. **Our facility will file both primary and secondary insurance claims for medical services rendered.** Claims for a third insurance contract will not be filed unless required by our contract with the carrier. We cannot file claims correctly without accurate information from you. Proof of insurance must be presented at each visit.
5. **If you do not have insurance,** payment in full is expected at the time of service unless financial arrangements have been made in advance with our billing department.
6. **You will receive a statement from our office within 45 days of your insurance company's response.** If you are dissatisfied with their payment, please contact your insurance carrier. Payment of the patient's portion of the balance is due upon receipt of the statement.
7. **We are participating providers for Medicare.** This means that we must accept Medicare's allowed charge for the services rendered. Medicare will pay 80% of the approved amount. The patient is responsible for the remaining 20% plus any out-of-pocket deductibles. We will write off the difference between what we charge and what Medicare approves. If you have secondary insurance, we will submit the claim for the remaining balance after Medicare has paid. Please remember that although we accept assignment for Medicare, the patient by federal law, must be held responsible for any portion of the approved amount not paid by Medicare or a secondary insurance company.
8. **Responsibility for payment for services rendered to the child/children of divorced or separated parents** rests with the parent who seeks treatment. Any court ordered judgment must be between the individuals involved, without including our facility.
9. **All accounts that are 60 days or more past due, may be turned over to a collection agency** and High Plains Surgery Center may cease providing services to you.
10. **In the unlikely event your payment is returned unpaid,** we may elect to re-present your payment either electronically (or by paper draft) to your financial institution up to two more times. We may also collect a return processing charge by the same means, in an amount not to exceed that permitted by state law.

**It is our hope that you will find this information helpful. If you have questions, please speak with our billing staff at (806) 776 4813 or (806) 776 4814.**

# Covenant High Plains Surgery Center

## PHYSICIAN OWNERSHIP STATEMENT

The physicians listed below are limited partners in Covenant High Plains Surgery Center, L.L.C. An interest in this facility enables them to have a voice in the administration and medical policies of this health care institution. This involvement helps ensure the finest quality of care for their patients. Covenant High Plains Surgery Center, L.L.C. places special emphasis on fully informing our patients of this ownership. It is our goal to inform you and treat you professionally at all times.

Rebecca Baucom, M.D.	Melinda Nickels, M.D.
Charles Bayouth, M.D.	Brian Norkiewicz, M.D.
James Boop, M.D.	Michel Oliva, M.D.
Hemmo Bosscher, M.D.	Jennifer Owen, M.D.
Job Buschman, M.D.	Michael Owen, M.D.
Joel Campbell, M.D.	Ryan Owen, M.D.
Courtney Cowden, M.D.	Karl Pankratz, M.D.
Kevin Crawford, M.D.	Kim Pershall, M.D.
David Cuthbertson, M.D.	Stanley Potocki, M.D.
Mark D'Alise, M.D.	Adam Purtell, M.D.
Sammy Deeb, M.D.	Sammy Rivas, M.D.
Janelle Dorsett, M.D.	Catherine Ronaghan, M.D.
Travis Eggl, M.D.	Richard Rosen, M.D.
William Fell, M.D.	Jane Rowley, M.D.
Robert Gaines, M.D.	Fatima Salas, M.D.
Melinda Garcia-Schalow, M.D.	Caleb Sallee, M.D.
Danny Hunter, M.D.	Philip Scolaro, M.D.
Joseph Killeen, M.D.	David Shephard, M.D.
Robert King, M.D.	Zuhair M. Shihab, M.D.
David Mangold, M.D.	Harold Smith, M.D.
Jonathan Mannas, M.D.	John Streit, M.D.
	Elbert Thames, M.D.
	Stan Thornton, M.D.